

Awards Board Member-at-Large

Position Description

The Awards Board Members-at-Large are responsible to: a) solicit candidates for all Society awards and prizes in accordance with the requirements for each award; b) solicit nominations of candidates from among the Society's members for IEEE Fellow grade; c) solicit nominations and appoint the Society's Distinguished Lecturers and Distinguished Industry Speakers annually; d) assist the nominations of worthy Society members for awards and recognitions that may be available from other sources outside the Society and the IEEE; e) review and select best paper awards from the nominations; and f) vet the major award nominations.

Position Criteria

- Awards Board members are not permitted to submit nominations or be nominated for awards under their purview.
- Current members of the Board of Governors are ineligible to serve on the Awards Board.
- Awards Board members sitting on Technical Committees must ensure that they do not participate in the Technical Committee award nomination or selection process.
- Candidates must be an IEEE Signal Processing Society member at the time of nomination, and must remain throughout the term of service, members in good standing of IEEE and SPS.

Term

The Awards Board Member-at-Large term is three years, non-renewable.

Elected/Appointed by

Each year two Members-at-Large will be elected by the Board of Governors.

Nomination Period

The nomination period normally opens annually in August.

Time Commitment

Travel:

- ICASSP – held annually in the Spring

Time Commitment (Continued)

Conference calls/email:

- occasionally throughout the year

To summarize, the time required for the position of Awards Board Member is roughly 1 day per month.

Travel Support

Travel support up to \$1200 continental or \$2100 intercontinental per person is provided to voting members of the Awards Board to attend the Board meeting at ICASSP. Travel support will be determined annually by the Executive Committee after review of the Society's financial situation. Such funds may not be used for conference registration. Such travel funds shall be reimbursed upon submission of appropriate documentation and a completed IEEE reimbursement form.