

Fellow Evaluation Committee Member

Position Description

The Fellow Evaluation Committee Member is responsible for evaluating nominations for IEEE Fellow and providing IEEE Judges with a critical evaluation and assessment of Nominees referred to the Society by the Nominator. The Committee's responsibilities and requirements are governed by the [IEEE Fellow Committee Operations Manual](#), see Section 9.5.4 for details.

Position Criteria

The Fellow Evaluation Committee Member must be an active IEEE Fellow and Signal Processing Society member at the time of nomination, and must remain throughout the term of service. The Fellow Evaluation Committee Member cannot be a member of the IEEE Fellow Committee or the IEEE Board of Directors and cannot serve as a Nominator, Reference or an Endorser for any Fellow Nominee evaluated by the Society.

Term

The Fellow Evaluation Committee Member term is one-year, renewable. Members may not serve for more than 5 consecutive years, regardless of the position held.

Elected/Appointed by

The Fellow Evaluation Committee Member is appointed by the Fellow Evaluation Committee Chair with the advice and consent of the Executive Committee.

Nomination Period

The nomination period is normally in August.

Time Commitment

Travel:

- Evaluation of Fellow nominations may happen through a face-to-face meeting or via conference/video call.

Email:

- occasionally throughout the year

To summarize, the time required for the positions is roughly 90 hours from March to mid-June.

Travel Support

Fellow Evaluation Committee

- Travel support for the Fellow evaluation meeting will be provided. The Fellow Evaluation Committee Chair should submit a budget to the Executive Committee for review and approval.