

## Member-at-Large

### Position Description

The Member-at-Large position on the Board of Governors represents the member viewpoint in the Board decision making. They typically review, discuss, and act upon a wide range of items affecting the actions, activities, and health of the Society.

By virtue of the Member-at-Large position, the position is a voting member of the Board of Governors. They may also be asked to serve on the Long-Range Planning Committee or the TC Review Committee.

### Position Criteria

Members-at-Large candidates must demonstrate that he/she is active in one or more signal processing disciplines and shall have been a member of the Society for five years or more. Candidates must be an IEEE Signal Processing Society member at the time of nomination, and must remain throughout the term of service, members in good standing of IEEE and SPS.

Current-serving members of the Society's Executive Committee are excluded from being nominated for the Member-at-Large election until they have concluded their Officer term.

### Term

The Members-at-Large term is three years. Members-at-Large may serve more than one term on the Board of Governors; however, such terms shall not be consecutive.

Members-at-Large who are elected to fill a vacancy will only fill the remainder of the vacated Member-at-Large term, but can seek re-election for a full, three year term as Member-at-Large without a gap in service.

### Elected/Appointed by

The Members-at-Large position is elected by the Society's membership via the Society's annual election.

### Nomination Period

The nomination period normally opens the last week of February.

## Time Commitment

### Travel:

- ICASSP – held annually in the Spring
- ICIP – held annually in the Fall
- Long Range Planning Meeting

### Conference calls/email:

- occasionally throughout the year

To summarize, the time required for the position of Member-at-Large Member is roughly 0.5 days per month.

## Travel Support

The Board of Governors shall qualify to have their hotel room, at the “host” conference hotel, direct billed to the Society for the ICASSP meeting series in the Spring and ICIP meeting series in the Fall. The Society will cover the hotel charge from the night before the Board Member-at-Large’s and Regional Director-at-Large’s first Board or Standing Committee meeting through the night of the Board of Governors meeting; all other nights must be paid by the Board Member-at-Large. Board Members will be reimbursed for travel expenses associated with the ICASSP and ICIP meeting series provided they adhere to IEEE travel policy. Travel funds may not be used for conference registration. All reimbursement requests must be made on the IEEE reimbursement form.