

Regional Director-at-Large

Position Description

The Regional Director-at-Large position on the Board of Governors represents the member viewpoint at the regional perspective in the Board decision making.

They promote and foster local activities (such as conferences, meetings, social networking) and encourage new chapter development; represent their regions to the core of SPS; offer advice to improve membership relations, recruiting and service to their regions; guide and work with their corresponding chapters to serve their members; assist the Vice President-Membership in conducting chapter reviews and selecting the Chapter of the Year recipient; assist in the review and selection of Chapter related travel grants, as well as other programs; create content for the Chapters Section of the Society Newsletter; and act as a resource for Chapter related issues.

The Regional Directors-at-Large oversee the implementation of the Distinguished Lecturer and Distinguished Industry Programs ensuring the program's sustainability and geographical diversity. They review and approve non-appointed Distinguished Lecturers and Distinguished Industry Speakers requests in their regional area, as well as organize and chair the Chapter Chair's Luncheon.

By virtue of the Regional Director-at-Large, the position is a member of these Boards/Committees:

- Board of Governors (BoG), non-voting member
- Membership Board, voting member
- Regional Activities Committee, voting member

Position Criteria

Regional Director-at-Large candidates must demonstrate that he/she is active in their local Section or Chapter, such as a Section or Chapter Officer or active in Society activities as evidenced by participating in conference/workshop organization, serving on one of the Society's Boards, Standing Committees, Technical Committees or its journal's Editorial Boards.

At the time of nomination, the Regional Directors-at-Large candidates shall have been a member of the Society for five years or more. Moreover, the Regional Directors-at-Large candidates must be willing to travel to Chapters for outreach.

Candidates must be an IEEE Signal Processing Society member at the time of nomination, and must remain throughout the term of service, members in good standing of IEEE and SPS.

Term

The Regional Director-at-Large term is two years. Regional Director-at-Large may serve more than one term on the Board of Governors; however, such terms shall not be consecutive.

Elected/Appointed by

The Regional Directors-at-Large position is elected locally by the Society's membership of the corresponding regions from regions 1-6 (US), 7/9 (Canada and Latin America), 8 (Europe/Middle East/Africa) and 10 (Asia/Pacific Rim), respectively via the Society's annual election.

Nomination Period

The nomination period normally opens the last week of February.

Time Commitment

Travel:

- ICASSP – held annually in the Spring
- ICIP – held annually in the Fall
- Long Range Planning Meeting

Conference calls/email:

- occasionally throughout the year

To summarize, the time required for the position of Regional Director-at-Large is roughly 8 hours per week/4 days per month.

Travel Support

The following travel support is provided for the position:

- **Board of Governors:** The following travel support is provided for members of the Board of Governors shall qualify to have their hotel room, at the "host" conference hotel, direct billed to the Society for the ICASSP meeting series in the Spring and ICIP meeting series in the Fall. The Society will cover the hotel charge from the night before the Board Member-at-Large's and Regional Director-at-Large's first Board or Standing Committee meeting through the night of the Board of Governors meeting; all other nights must be paid by the Board Member-at-Large. Board Members will be reimbursed for travel expenses associated with the ICASSP and ICIP meeting series provided they adhere to IEEE travel policy. Travel funds may not be used for conference registration. All reimbursement requests must be made on the IEEE reimbursement form.

Travel Support (Continued)

- **Membership Board:** Members of the Membership Board shall qualify for up to \$1200 continental or \$2100 intercontinental travel per year in travel assistance to the Membership Board meeting at ICASSP. Membership Board members must adhere to IEEE travel policy. Such funds may not be used for conference registration. Such travel funds shall be reimbursed upon submission of appropriate documentation and the completed IEEE reimbursement form.