

Seasonal Schools Subcommittee Chair

Position Description

The Seasonal Schools Subcommittee Chair oversees the activities of the Seasonal Schools Subcommittee.

The Seasonal Schools Subcommittee responsibilities include identifying value/benefit/services to members and recommending policy/mechanism for recruiting Seasonal Schools; developing programs and material to facilitate recruiting and services for Seasonal Schools; maintaining and developing contacts with leadership and membership constituents; and providing proper communication channels and feedback.

The Seasonal Schools Subcommittee oversees the Seasonal Schools Program, which is supported by the Membership Board.

Position Criteria

Seasonal Schools Subcommittee Chair candidates must be an IEEE Signal Processing Society member at the time of nomination, and must remain throughout the term of service, members in good standing of IEEE and of the IEEE Signal Processing Society. Experience in membership related activities or other Society experience is preferred.

Term

The Seasonal Schools Subcommittee Chair term is three years, non-renewable.

Elected/Appointed by

The Seasonal Schools Subcommittee Chair is appointed by the Director-Student Services with the advice and consent of the Membership Board.

Nomination Period

The nomination period normally opens in April every three years.

Time Commitment

Conference calls/email:

- occasionally throughout the year

To summarize, the time required for the position of Seasonal Schools Subcommittee Chair is roughly 18-30 hours, twice a year for review of Summer and Winter School proposals.

Travel Support

None, since travel is not required.