

THIS MEMORANDUM OF UNDERSTANDING (this "MOU"), entered into as 28-Jul-2021, by and between IEEE Computer Society ("Financial Sponsoring Party"), IEEE Signal Processing Society ("Financial Sponsoring Party"), IEEE Systems, Man, and Cybernetics Society ("Financial Sponsoring Party"), IEEE Computational Intelligence Society ("Financial Sponsoring Party"), (collectively known as the "Sponsors"), sets forth the relationship and obligations relating to the 2023 IEEE Conference on Artificial Intelligence (CAI) (the "Conference") to be held on or about 07-Jun-2023, in Santa Clara, CA, USA.

FINANCIAL LIABILITY: It is understood that financial liability for the Conference is the responsibility and obligation of the Sponsors as set forth in the IEEE Conference Application. To view the Financial Sponsor(s) liability percentages refer to the [Conference Application URL](#)

RESPONSIBILITIES OF THE SPONSORS: The responsibilities of the Sponsors shall be as described in the IEEE Conference Application submitted. The Conference shall be conducted in accordance with IEEE's bylaws and policies, including, but not limited to, the IEEE Conference Organization Manual.

The Conference Organizing Committee will provide the following to the VP, Conferences and Meetings, IEEE Systems, Man, and Cybernetics Society:

1. Number of papers submitted
2. Number of papers accepted
3. Number of oral and poster presentations
4. Number of attendees
5. List of keynote speakers: names, affiliations, country, and talk title (if any)
6. Benefit of the conference to SMCS and its participants
7. Items 1. to 6. for the previous year's conference.
8. Use of CrossCheck for all conference papers submitted for review and to IEEE Xplore.
http://www.ieee.org/publications_standards/publications/rights/crosscheckmain.html
9. Mailing list of attendees and their e-mail addresses generated by a tick-box option on the conference

registration with suggested language:

☐ Yes, please send me IEEE SMC Society membership and event promotional materials.

Conference organizers agree that the accepted papers submitted to IEEE Xplore will fall into both conference and IEEE scope.

TERMINATION: Any Sponsor may terminate this MOU at any time by providing at least thirty (30) days' prior written notice to the other Sponsor(s).

NON-BINDING: THIS MOU IS NOT INTENDED TO CONSTITUTE A BINDING EXPRESSION OF THE MUTUAL INTENT OF THE PARTIES REGARDING THE SUBJECT MATTER HEREOF. Neither party (nor any of their respective representatives) shall have any legally binding obligations, rights or liabilities of any nature whatsoever to any party hereto or to any other persons pursuant to this MOU.

This MOU shall not be valid until approved and executed by authorized representatives of both the Sponsors and acknowledged by IEEE Conference Services.

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