

AGREEMENT FOR PUBLICATION AND MARKETING OF THE
IEEE Control Systems Letters
For Technical Sponsor

Signal Processing Society

October 17 2016

MEMORANDUM OF UNDERSTANDING FOR TECHNICAL CO-SPONSORSHIP

The *Signal Processing Society* agrees to be a technical co-sponsor of the periodical known as the *IEEE Control Systems Letters* (hereafter the Publication).

RESPONSIBILITIES & COLLABORATION IN EDITORIAL POLICY:

One (1) Member from the *Signal Processing Society* shall be appointed by the *Signal Processing Society's* President to serve as a voting member of the *IEEE Control Systems Letters* Steering Committee for a term of three years with possible renewal at the end of the three years. Any travel expense for this appointed member will be funded by the Technical Partner, at its discretion.

Editorial selection and review shall be consistent with the policies and procedures of IEEE, including but not limited to the IEEE PSPB Operations Manual and as expressed below. One (Associate) Editor from SPS shall be appointed by the SPS President to serve as a voting member of the *Control Systems Letters* Editorial Board for a term of three years with a maximum of two consecutive terms. The appointment will need, as for all the other members of the Editorial Board, the approval of the CSS Board of Governors. Any travel expense for this appointed Associate Editor will be funded by the Technical Partner at its discretion., but typically this travel will be to the Editorial Board Meeting held at the Conference on Decision and Control, in December.

The function of the Editorial Board shall be to review and offer guidance to the technical content of the periodical. The function of the Editor(s) shall be to implement the policies established by the Editorial Board and EIC, as well as the following:

- A. As a matter of principle, the Financial Sponsor(s) and the Signal Processing Society shall direct the Editors of their other publications to forward suitable material to the Publication. The Committee shall develop procedures (a) for IEEE to request, prepare, and publish special issues of the Publication, and (b) for directing papers not within the scope of the Publication to other IEEE publications for consideration.
- B. The Signal Processing Society's appointed Associate Editor will keep the Signal Processing Society President and Vice President of Publications apprised of activities related to the *IEEE Control Systems Letters* via a written status report on this partnership successes and/or challenges a month prior to each Administrative Committee meeting of the *Signal Processing Society*. This clause is included to ensure information flow to the Technical Partner and assumes standard information flow with the Financial Sponsor is already in place via the publication's Editorial Board's activities.

PERIODICAL SCOPE:

The current scope of the Publication is as follows:

"The IEEE Control Systems Letters (L-CSS) publishes peer-reviewed brief articles that provide a rapid and concise account of innovative ideas regarding the theory, design, and applications of all aspects of control engineering.

The Letters aims at ensuring rapid dissemination of the most recent results in the broad field of Systems and Control by providing its readers with the state of the art of research in this area."

This scope can be changed after approval by the Publication's management committee as well as each of its sponsoring partners.

PERIODICAL COVER, PUBLICATION INFORMATION PAGE, AND MARKETING MATERIALS TREATMENT:

The Financial Sponsor and Technical Sponsor logos will appear together on the Publication as soon after the starting point of this signed MOU as possible. Typically, logos will appear on the periodical's cover or Publication Information page.

The cover or publication information page of the Publication shall have a statement that the *Signal Processing Society* is a Technical Sponsor. This mention should coincide with the appearance of the Technical Partner's logo.

In addition, all marketing information solely focused on the Publication shall also have a statement that the *Signal Processing Society* is a Technical Sponsor. This can begin as soon after the starting point of this signed MOU as possible, but the application of a sponsor price for subscriptions must be done only at specific times of the year to avoid disruption of the IEEE's renewal handling. Communication with Technical Activities staff is important to coordinate this pricing change, and periodical@ieee.org is the alias for the staff whom will assist in the setup of this price level for the Technical Partner's members.

Catalog product detail pages and website pages dedicated to the Publication for authors, readers, subscribers or other audiences will mention both Financial and Technical Partners. The Technical Partner list the publication on their website(s) and areas of promotion of technical content.

AGREEMENTS & DURATIONS:

The term of this agreement shall begin January 1, 2017 and continue through December 31, 2021 unless terminated in accordance with this agreement prior. While the start of cooperative activities can occur any time of year, sponsor-level subscription pricing for the new Technical Sponsor can only be implemented during the renewal preparation period (May/June before the subscription year the lower price should apply) and in the March to July timeframe for immediate shift to the sponsor price level.

The agreement may be terminated by either the Financial Sponsor or Technical Partner upon written notification supplied at least one year in advance of the effective publication year. For example, to end technical sponsorship at the end of the 2018 publication year, the Financial Sponsor or Technical Partner must have provided notice of the intended agreement end by late December 2017. Notification of intended termination of an agreement should be sent to all of the following:

- President of the Financial Sponsor
- Editor-in-Chief of the Publication
- Chair of the Steering Committee for the Publication
- Vice President, Publications of the Financial Sponsor
- Executive Director (staff) of the Financial Sponsor
- Technical Activities staff at periodical@ieee.org

This agreement will automatically be renewed every five years unless the agreement is terminated upon written one-year notification as described in the preceding paragraph. The termination notification will trigger planning regarding the end of the agreement, sponsor-pricing for the Technical Partner's members, and adjustments to remove marketing/editorial references of the partnership.

All modifications to this agreement must be approved by the Administrative Committees of all Financial Sponsors of the Publication. All modifications to this agreement must be in writing and signed by the Presidents of the Financial Sponsor and Technical Partner.

Upon termination of this agreement or the termination of the Publication, the Financial Sponsor and the Signal Processing Society agree to the following terms:

- A. All indications of joint sponsorship with *Signal Processing Society* shall be removed from all future issues of the Publication, and this removal is timed with the end of a publication year. However, an

indication that the Publication is a continuation of the previously jointly cosponsored Publication with *Signal Processing Society* is permitted through one complete calendar year from the date of termination.

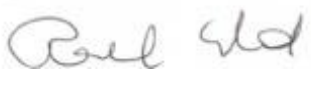
- B. Those papers accepted for the Publication or under review and subsequently accepted shall remain committed to the Publication.

MISCELLANEOUS


- A. The relationship between the parties shall be that of independent contractors, and nothing in this agreement shall be construed to constitute either party as an employee, agent or member of the other. Without limiting the foregoing, neither party shall have authority to act for or to bind the other in any way, to make representations or warranties or to execute agreements on behalf of the other, or to represent that it is in any way responsible for the acts or omissions of the other.
- B. Neither Party may assign this MOU or any of its rights, obligations or duties hereunder, without the prior written consent of the other Party.
- C. This agreement represents the full and complete understanding of the parties.

AGREEMENT ACCEPTANCE BY THE PRESIDENT OF THE SIGNAL PROCESSING SOCIETY AND THE IEEE CONTROL SYSTEMS SOCIETY

Technical Sponsor

Signature		
Name	Rabab K. Ward	
Title	President	
Organization	Signal Processing Society	
Date	10/17/2016	

Financial Partner(s)

Signature		
Name	Francis J. Doyle III	
Title	President	
Organization	Control Systems Society	
Date	10/25/16	