Compliance Tests (1-2 days)

Assign SAE** (3 days)

Quick check* (1 week)

IR Prescreen*** (1 week)

Assign AE** (3 days)

IR decision (3 days)

IR Recommend (1 week)

1st Decision (1 week)

Send to Reviewers (3 days)

1st review (6 weeks)

2nd review (3 weeks)

2nd Decision (1 week)

Final Decision (1 week)

Submit paper

Submit final materials (2 weeks)

Revise paper (6 weeks)

Revise paper (4 weeks)

Notes:
* Some EICs do an initial prescreening on all papers; others handle only papers that staff think are questionable.
** EICs work with staff on SAE and AE assignment according to what works best for them.
*** EICs make all IR decisions. Editorial rejects need reviews from 2 SAE/AEs.
**** Some steps illustrated may not apply to all publications (i.e. SPL or J-STSP)